

Forward Plan of Key Decisions

July 2019

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 July 2019** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Portfolios held, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Portfolio Holders used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

Section A – Cabinet

Section B - Individual Portfolio Holders

Section C - Officer Decisions

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email democracy@winchester.gov.uk or by writing to the above

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via democracy@winchester.gov.uk or by writing to the above address. **Please follow this link to definition of the paragraphs** (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

Cllr Lucille Thompson

Leader of the Council

29 May 2019

Cabinet Members:

- Cllr Lucille Thompson
- Cllr Neil Cutler
- Cllr Lynda Murphy
- Cllr Jackie Porter
- Cllr Kelsie Learney
- Cllr Malcolm Prince
- Cllr Anne Weir

Portfolio Held:

Leader & Portfolio for Communications & Transformation

Deputy Leader & Portfolio for Finance & Risk

Environment

Built Environment & Wellbeing

Housing & Asset Management

Sport, Leisure & Communities

Local Economy

	Item	Portfolio Holder	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
Section A										
Decisions made by Cabinet and Cabinet Committees										
1	Risk Management Policy 2019	Portfolio Holder for Finance and Risk	Significantly affects 2 or more wards	All Wards	Joseph Holmes	Committee Report	Cabinet	Jul-19	17-Jul-19	Open
2	Medium Term Financial Challenge	Portfolio Holder for Finance and Risk	Expenditure > £200,000	All Wards	Joseph Holmes	Committee Report	Cabinet	Jul-19	17-Jul-19	Open
3	Q4 Financial and Performance Monitoring	Portfolio Holder for Finance and Risk	Significantly affects 2 or more wards	All Wards	Simon Howson	Committee Report	Cabinet	Jul-19	17-Jul-19	Open
4	Estates Improvements Updates	Portfolio Holder for Housing and Asset Management	Significantly affects 2 or more wards	All Wards	Amber Russell	Committee Report	Cabinet	Jul-19	17-Jul-19	Open

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5	Housing Company	Portfolio Holder for Housing and Asset Management	Significantly affects 2 or more wards	All Wards	Gillian Knight	Committee Report	Cabinet	Jul-19	17-Jul-19	Part exempt 3,5
6	Housing Revenue Account Outturn 2018/19	Portfolio Holder for Housing and Asset Management	Expenditure > £200,000	All Wards	Richard Burden	Committee Report	Cabinet	Jul-19	17-Jul-19	Open
7	The future of the traffic management and civil parking enforcement agency agreements	Portfolio Holder for Environment	Significantly affects 2 or more wards	All Wards	Simon Finch	Committee Report	Cabinet	Jul-19	17-Jul-19	Open

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8	Approval of Statement of Common Ground - Eastleigh Local Plan	Portfolio Holder for Built Environment and Wellbeing	Significantly affects 2 or more wards	All Wards	Jenny Nell	Committee Report	Cabinet	Jul-19	17-Jul-19	Open
9	Station Approach - Carfax Delivery and Public Realm RIBA Stage 3	Portfolio Holder for Housing and Asset Management	Expenditure > £200,000	St Pauls & St Bartholomew	Ian Charie	Committee Report	Cabinet	Jul-19	17-Jul-19	Part exempt 3
10	Land Transaction	Portfolio Holder for Housing and Asset Management	Expenditure > £200,000	All Wards	Kevin Warren	Committee Report	Cabinet	Jul-19	17-Jul-19	Part exempt 3

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Section B Decisions made by individual Portfolio Holders										
11	Mutual Exchange Policy	Portfolio Holder for Housing and Asset Management	Significantly effects 2 or more wards	All Wards	Amber Russell	Committee Report	Portfolio Holder for Housing and Asset Management	Jul-19	Jul-19	Open
12	Review of the downsizing incentive scheme	Portfolio Holder for Housing and Asset Management	Significantly effects 2 or more wards	All Wards	Amber Russell	Committee Report	Portfolio Holder for Housing and Asset Management	Jul-19	Jul-19	Open
13	Preventing Homelessness & Rough Sleeping Strategy	Portfolio Holder for Housing and Asset Management	Significantly effects 2 or more wards	All Wards	Kenna-Sian Young	Committee Report	Portfolio Holder for Housing and Asset Management	Jul-19	Jul-19	Open

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Section C										
Decisions made by Officers										
14	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Portfolio Holder for Finance and Risk	Expenditure > £200,000	All Wards	Hampshire County Council (HCC) Finance Department on behalf of WCC	Designated working papers	Designated HCC Finance staff, daily	Jul-19	Jul-19	Open